



Covid-19 Policies and Procedures Effective August 2020

We are so thankful for our TBC families and volunteers. As always, we are striving to keep all children and volunteers healthy and safe while in our facility. Thank you in advance for your understanding as we navigate through these unprecedented times.

Arrival/Check In

- Children should always be accompanied by an adult for check-in.
- Check-in begins at 5:45 p.m. on Wednesday nights. Activities begin at 6:00 p.m.
- In an attempt to limit the number of individuals in the halls, **only one parent/guardian per child** should enter the second floor for TBC Kids check-in and pick-up (no siblings, if possible).
- The check-in stations will be manned by volunteers so that check-in is touchless.
- Temperature will NOT be taken upon arrival, but no-touch thermometers will be available as needed.
- Once a child has a security sticker, children can enter PowerHouse (or Room 225 if extra space is needed).
 - In PowerHouse, chairs will be spread out across the room to encourage social distancing.
 - Greeters will stand outside of PowerHouse to help your child find his/her seat.
 - On each chair, children will find an activity bag with an early arriver activity.
 - Children cannot switch seats once they sit down.
 - **Parents, please do not enter PowerHouse.**
- Hand sanitizer will be available at check-in and in the halls. TBC Kids will be encouraged to use hand sanitizer before entering PowerHouse and again before entering the classroom.

Volunteers and Classroom Interaction

- The sick policy for volunteers is the same as for children. All are encouraged to stay home if showing any symptoms or signs of illness. A no-touch thermometer is available for use as needed.
- Activities and lessons will be structured in such a way as to encourage social distancing in classrooms; however, we cannot guarantee that social distancing can be consistently maintained throughout our time together.
- **All children and volunteers have the option of wearing a mask, but it is not required.**
- Once children dismiss from PowerHouse to go to their classrooms, they will not leave their classrooms. Rotation leaders will come to them.

Classroom Procedures for Cleaning/Sanitizing

- All surfaces will be cleaned and disinfected per CDC guidelines prior to arrival.
- When possible, pencils, glue, markers, and other classroom supplies will be supplied to individual children so that those items do not have to be shared; however, items for games (balls, hula hoops, etc.) might have to be shared. Hand sanitizer will be available for use after any activity involving shared items.

Dismissal

- **Dismissal for Wednesday night activities is at 7:15. Please do not arrive early to pick up your child so that we can limit the number of people congregating in the TBC Kids Welcome Center and hallways.**
- Normal security procedures apply. Parent/guardian must present the matching security sticker to pick up the child. Older siblings are not allowed to pick up a child unless older sibling is responsible for driving the child home.
- In an attempt to limit the number of individuals in the halls, only one parent/guardian per child should go to the second floor for check-in and pick up (no siblings, if possible).
- Although children will start in PowerHouse (or Room 225 if extra room is needed), children will be picked up from individual classrooms. Please follow the door signs to find your child's classroom.
- Parent should knock at the door and not enter the classroom. Please wait for the teacher to bring your child and belongings to the door. To avoid large groups at the doors, children should remain in their seat until called by the teacher.